

Software Setup Guide

for
Macola 7.x for Windows

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Installing Check Factory for Macola 7.x

1 Install the Check Factory software.

Please see the “USER GUIDE, Installation and Testing” chapter for detailed installation instructions. It is extremely important that you follow the instructions in the User Guide before going on to step 2!

Using the START button run the SETUP.EXE program. When prompted for the destination directory, select your top level MACOLA directory. ex: F:\MACOLA7.

Do not install on your local workstation hard disk unless you are the only workstation that is going to use the Check Factory.

The SETUP program will create a CFACTORY directory below your top level MACOLA directory.

A Check Factory program group or menu item will be created.

You must reboot the workstation after installing Check Factory.

2 Install modified MACOLA report formats

Using Explorer, copy all the *.TXT files from the MACOLA70\CFACTORY\REPORTS folder to each of your MACOLA data folders.

Using DOS the command would be:

```
COPY \MACOLA70\CFACTORY\REPORTS\ *.TXT  
\MACOLA70\DATA_xx
```

If you are using Macola v 7.6.200 or above please use:

```
COPY \MACOLA70\CFACTORY\REPORTS\7.6.200\ *.TXT  
\MACOLA70\DATA_xx
```

Where xx is the Macola company number.

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Repeat the above process for each one of your MACOLA data directories. The form formats must be installed in each data directory so that you may import them in the next step.

The modified form formats are:

Export File Name	Form No.	Macola Form Name / No.
APCHKFRM.TXT	20	AP Check / #10
	21	AP Check at bottom v7.6.200 or above only
ARSTMFRM.TXT	20	AR Statement / #20
OEACKFRM.TXT	20	OE Acknowledgement / #10
POORDFRM.TXT	20	PO Purchase Order / #10
OEINVFRM.TXT	20	OE Invoice / #10
OEPIKFRM.TXT	20	OE Picking Ticket / #10
OEPKFRM.TXT	20	OE Packing Slip / #10
ARINVFRM.TXT	20	AR Invoice / #10
OEQTEFRM.TXT	20	OE Quotation / #10

3 Import Modified Report Formats

Run Macola 7.x System Manager

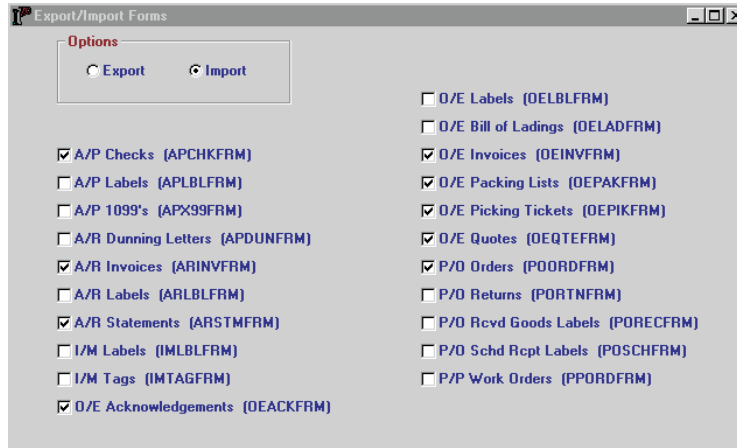
For EACH Macola company:

Log on as SUPERVISOR

Select Maintain, Form Maintenance, Export/Import Forms

Check the boxes displayed below:

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Click on the Disk Icon to import the modified formats.

REPEAT THIS PROCEDURE FOR EACH MACOLA COMPANY.

4 Test Check Factory in operation with Macola:

Start Check Factory and then minimize it.

Start MACOLA.

Go to each MACOLA module and print one of the above supported forms. Make sure that you select the report format called "Check Factory xxxxxxxxxxx", where xxxxxxxxxxx is the report format.

If there is no "Check Factory" report format then you have either not installed the formats in your data directory OR Check Factory does not support the format. Check Factory only supports formats that normally require a preprinted form such as invoices, checks etc.

NOTE:

Only report formats marked as: Check Factory xxxxxxxxxxx reports will operate correctly.

Select the Windows Print Driver

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When the MACOLA Print Window pops up select "SETUP" and select the Check Factory Windows Print Driver connected to C:\LFECF000 installed previously.

An example would be... "HP Laserjet 4/4M on C:\LFECF000"
or
"Check Factory on C:\LFECF000".

This is the driver that you will print to from MACOLA so Check Factory can process it.

After the correct printer driver is selected select OK from the print window and let MACOLA send the report.

Please note:

Some versions of Macola will not print to the selected Printer driver unless the Printer is marked as the default printer on the workstation. If your print job is not being processed by Check Factory and is coming out at the wrong printer, you may wish to make the Check Factory printer the default printer on the station.

When MACOLA is finished sending the print job, a few seconds will pass and then Check Factory will pop up and process the print file. You may be prompted to make a few selections by Check Factory. Please READ THE PROMPTS. Check Factory will then output the print job.

Get the print output from your laser printer. You should now have your Macola print data overlaid with an attractive form all printed on plain blank paper.